

Discovery Park Dental Appointment Cancellation Policy

Please note the cancellation policy at our practice as outlined below. We make every effort to accommodate the needs and convenience of our patients and will do everything possible to be flexible within reason to accommodate changes/cancellations to appointments. However, patients are made aware that we are depriving other equally important patients of valuable care and doctor appointment time by booking appointments in advance. Last minute cancellations, even though they may be unavoidable, cause stress on all parties concerned. We appeal to all of our patients to be conscious of this policy and work with us for the best experience for all our patients.

1. Discovery Park Dental requests a 24-hour cancellation notice for the first cancellation if the appointment is on Tuesday through Friday.
2. We request a 48-hour cancellation notice for appointments on the following Monday, i.e. we ask patients to please let us know by Thursday if they feel they cannot make the appointment on Monday.
3. At the first cancellation, a \$25 charge may be applied as an advance payment towards the next visit.
4. Subsequent, repeated cancellations may require 50% payment in advance, particularly for complex procedures that require time commitment from the doctor exceeding 1 hour.
 - a. Appointments may also be broken up into smaller ones to allow both doctor and patient better flexibility.

Patient/Responsible Party Name: _____

Patient/Responsible Party Signature: _____

Date of Signature: _____